

## CQI IRCA-REGISTERED CERTIFIED TRAININGS & INTERNAL AUDIT TRAINING COURSES

### ISO 14001:2015 Management Systems Auditor Lead Auditor Conversion Training Course



3 days + 2  
hours  
written  
examination

#### Objectives

- Delegates will benefit from the course by obtaining the knowledge, skills and confidence to audit their organization's ISO 14001 management system
- Organizations will benefit by having knowledgeable and trained personnel who can assist in the development of their ISO 14001 management system and improve their environmental performance

#### People concerned

- Delegates who need to perform 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> party ISO 14001 audits
- Delegates who need to manage or develop an organization's ISO 14001 system
- Delegates who seek 3rd party certification to ISO 14001

#### Prerequisites

- Add thorough knowledge of ISO 14001:2015

#### Content

- Environmental Management Systems
- Detailed review of the ISO 14001 requirements
- ISO 14001 policy review
- Understanding the major concepts of the ISO 14001
- Implementation and maintenance of an environmental management system
- Requirements for monitoring an environmental management system
- Planning and performing the audit of an environmental management system
- Preparation of the audit report
- Corrective action and audit follow-up
- Integrated management systems
- IRCA Auditor and Lead Auditor registration

#### Information

**Dates:** From September 25 to 27, 2019

**Fees:** \$ 850 (excl. VAT)

**Code:** Code AF/19.06

**Location:** Furn El Chebbak, Beirut, Lebanon

Trainings will be organized in UAE, Qatar, KSA or any other Middle Eastern country as per request

# CQI IRCA-REGISTERED CERTIFIED TRAININGS

## ISO 9001:2015 Management Systems Auditor Lead Auditor Training Course



**5 days + 2 hours  
written  
examination**

### Objectives

- Interpret ISO 9001:2015 requirements
- Plan, perform and report 1st, 2nd and 3rd party audits in accordance with ISO 19011
- Establish internal and external audit programs
- Verify corrective actions
- Assist the company to improve and satisfy the requirements of the appropriate ISO 9000 Series

### People concerned

- Delegates who need to perform 1st, 2nd and 3rd party audits
- Delegates who need to coordinate and develop a company's quality system, brief or train others on ISO 9001 and audit
- Delegates who assess the capability and performance of suppliers
- Delegates who advise management on audit and quality improvement

### Prerequisites

- 5 years' professional experience, including 2 years in quality, and very thorough knowledge of the ISO 9001 standard.

### Content

- Quality, Quality Assurance and Quality Management
- Background to the ISO 9000 series
- Quality management and system audit in business
- Types and methods of audit
- Establishing an audit program
- Planning and preparing for an audit
- Performing an audit, including investigation techniques
- Corrective action and audit follow-up
- Audit and management review as tools for improvement
- IRCA Auditor and Lead Auditor registration

### Information

**Dates:** From April 1 to 5, 2019

**Fees:** \$ 1 100 (excl. VAT)

**Code:** Code AF/19.02

**Location:** Furn El Chebbak, Beirut, Lebanon

Trainings will be organized in UAE, Qatar, KSA or any other Middle Eastern country as per request

# CQI RCA-REGISTERED CERTIFIED TRAININGS

Trainings based on the new  
ISO 45001:2018 standard

## ISO 45001:2018 Management Systems Auditor Lead Auditor Conversion Training Course

 CQI | IRCA  
CERTIFIED COURSE  
Training in process of  
registration with CQI IRCA

### Objectives

- Delegates will benefit from the course by obtaining the knowledge, skills and confidence to audit their organization's OH&S management system
- Organizations will benefit by having knowledgeable and trained personnel who can assist in the development of their OH&S management system and improve their safety performance

**3 days + 2 hours  
written  
examination**

### People concerned

- Delegates who need to perform 1st, 2nd and 3rd party OH&S audits
- Delegates who need to manage or develop an organization's OH&S system
- Delegates who seek 3rd party certification to ISO 45001

### Prerequisites

- Thorough knowledge of ISO 45001:2018 standard

### Content

- Operational Health and Safety Management Systems
- Detailed review of ISO 45001:2018 standard
- OH&S policy review
- OH&S objectives
- Hazard identification
- Risk assessment
- Legal requirements
- OH&S auditing skills
- Performing an OH&S audit
- Corrective action and audit follow-up
- Integrated management systems
- IRCA Auditor and Lead Auditor registration

### Information

**Dates:** From June 11 to 13, 2019

**Fees:** \$ 850 (excl. VAT)

**Code:** Code AF/19.03

**Location:** Furn El Chebbak, Beirut, Lebanon

Trainings will be organized in UAE, Qatar, KSA or any other Middle Eastern country as per request

# CQI IRCA-REGISTERED CERTIFIED TRAININGS

Trainings based on the new  
ISO 50001:2018 standard



## ISO 50001:2018 Energy Auditor Lead Auditor Training Course ISO 50001

5 days + 2 hours  
written  
examination

### Objectives

- This training course allows you to become an IRCA EnMS auditor, to interpret ISO 50001 and its requirements, to draw up an internal and external audit programme, to plan, perform and report on audits.

### People concerned

- Any professional wishing to conduct first-, second- and third-party audits according to ISO 50001 and to become an IRCA-certified EnMS auditor.

### Prerequisites

- This training course is intended for professionals with knowledge of the following: ISO 50001 requirements, energy management principles and concepts, having already conducted audits.

### Content

#### Management system audit:

- Energy management system audit basics

#### Energy management systems:

- Reminders on the structures of management system standards, ISO 50001 standard

#### Audit methodology:

- Audit process
- Audit preparation
- Field performance
- Concluding an energy management system audit

#### IRCA Auditor and Lead Auditor registration

#### IRCA examination

### Information

**Dates:** From July 22 to 26, 2019

**Fees:** \$ 1 350 (excl. VAT)

**Code:** Code AF/19.04

**Location:** Furn El Chebbak, Beirut, Lebanon

Trainings will be organized in UAE, Qatar, KSA or any other Middle Eastern country as per request

# CQI IRCA-REGISTERED CERTIFIED TRAININGS

## ISO 22000:2018 Management Systems Auditor Lead Auditor Training Course



### Objectives

- Delegates will benefit from the course by obtaining the knowledge, skills and confidence to audit their organization's Food safety management system
- Organizations will benefit by having knowledgeable and trained personnel who can assist in the development of their Food safety management system and improve their safety performance

**5 days + 2 hours  
written  
examination**



### People concerned

- Delegates who need to perform 1st, 2nd and 3rd party FSMS audits
- Delegates who need to manage or develop an organization's Food safety system
- Delegates who seek 3rd party certification to ISO 22000



### Prerequisites

- 5 years' professional experience in the food industry, including 2 years in FSMS, and very thorough knowledge of the ISO 22000 standard.



### Content

- Explanation of the principles, processes and techniques used for the assessment and management of food safety hazards
- ISO 22000:2005, the ISO 9000:2000 series ; guidance documents (ISO 15161:2002) ; industry practice; standard operating procedures ; and the legislative framework relevant to a FSMS
- Interpret the requirements of ISO 22000:2005 in the context of an audit of an organization's FSMS
- Plan, conduct, report and follow up of food safety management systems audit in accordance with the ISO 19011 guidelines



### To subscribe

#### Lebanon :

From September 23 to 27

**Fees:** \$ 1 100 (excl. VAT)

**Code:** Code AF/19.03

Trainings will be organized in UAE, Qatar, KSA or any other Middle Eastern country as per request

# INTERNAL AUDIT TRAINING COURSE

## Internal audit of quality management systems



### Objectives

- Understand and apply the internal audit technique for QMS.



### People concerned

- Internal auditors
- Quality managers
- Quality officers
- Any person responsible to audit a quality management system



### Prerequisites

- There are no prerequisites for this training course.



### Content

#### Identify the key points of the audit process:

- Objectives of the audit
- Different phases of the audit
- Role and behavior of the auditor

#### Prepare the audit:

- Objectives and scope of the audit
- Analysis of the entity to be audited
- Elaboration of the audit plan

#### Perform the audit:

- Conduct the opening meeting
- Conduct the different interviews with the entities to be audited
- Observations, data collection and taking notes
- Detection of gaps and analysis

#### Conclude the audit:

- Conduct the closing meeting
- Elaboration of the audit report

**2 days**

#### Lebanon:

From 17 to 18 January  
From 24 to 25 October  
\$ 300 (excl. VAT)  
Code AF/19.01, AF 19.07

Training will be organized  
in UAE, Qatar, KSA or any  
other Middle Eastern  
country as per request

### For more information

Lebanon: Tel: +961 1 295 010 or 1 283 072  
lebanon@afnor.org

Qatar: Tel: +974-44321644– Mob: +974-55643882  
info@apaveqatar.com

Abu Dhabi: Tel: +961 1 295 010 or 1 283 072  
lebanon@afnor.org

[www.lb.afnor.org](http://www.lb.afnor.org)

**LinkedIn: AFNOR Middle East**

In collaboration with:



AFNOR Compétences  
(Approved Training Partner)



APPROVED TRAINING PARTNER  
AFNOR Compétences n° 6017834